**WINGROVE PRIMARY SCHOOL**

**Part of the West End Schools’ Trust (WEST)**

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**School Website**: www.wingrove.newcastle.sch.uk

**Trust** **Website**: [www.westendschoolstrust.co.uk](http://www.westendschoolstrust.co.uk)

**Payment system**: <https://eduspot.co.uk> (for password reset, please contact the school office)

21st March, 2025

Dear Parents and Carers,

I am writing to you to share with you the plan for the maternity cover in your child's class (2SK) when Miss Kane leave us to prepare for her new baby. Miss Kane plans to begin her maternity leave on Friday 2nd May, if everything goes to plan. I have arranged for Miss Reay, who is currently working as our third Year Six teacher, to join Year Two to teach the class from Tuesday 6th May (Monday is a Bank Holiday). I know this year has been a difficult one and the class will have had three different teachers, but I want to assure you that all three teachers have worked closely together to ensure that information is shared to allow for smooth transitions. Miss Reay has been spending time in class every week getting to know the pupils, and she has built strong relationships with the children already, so they know who she is and will be looking forward to her joining them shortly after the Easter break.

If you have any questions in this regard, please come and speak to me or one of the team when we are outside each morning. If you would rather make an appointment, please call the office to arrange this.

I would like to take this opportunity to wish Miss Kane all the very best for her maternity leave and to offer a very warm welcome to Miss Reay when she joins the Year Two team on Tuesday 6th May.

Yours sincerely,

Mrs Mullarkey

Head Teacher